Dear Parents of Young 2's and 3's,

Welcome! This class is offered five days a week from 8:45-11:30 a.m. You may choose up to two days a week. Tuition will be due by the 5th of each month; payable by cash, check, or NUMPS website tution tab. Late fees of $25.00 will be applied the 6th of the month. The Supply Fee will be $75 per student, payable in August 2026. Each class may have up to 12 students with two teachers. The children do not need to be potty trained, but training will be part of the curriculum. The class is designed with a daily schedule including, circle time, music, art, story time, and time for social developmental play. Our intent is to introduce your children to shapes, colors, nursery rhymes, songs, small and large motor development, and potty training to prepare them for Older 3's and Pre-K Preschool classes. We are committed to offering the best possible educational and social environment for your child and family!

Eligibility: Your child must be **2 prior to** August 1, 2026, not to exceed 42 months of age. Any child older than 42 months will be eligible for our Older 3's Preschool program. The Older 3's requirement is any child turning 4 between August 1, 2026 - July 31, 2027.

Please note: *Children who are registered for the NUMPS Older 3's Preschool program will not be eligible for the Young 2's and 3's Class.*

Enrollment Fees

Cash or Checks (payable to: NUMPS) accepted

$100.00 per child

or

$150.00 maximum for families enrolling two or more children

To secure your Enrollment you **must:**

1. Complete the Enrollment form **and**
2. Attach the appropriate Enrollment fee; see box. Enrollments without this fee will not be guaranteed.
3. Make sure to have a second choice selected in case your first choice is unavailable.

Enrollment Dates and Times

Friday, January 16, 2026– Enrollment for current Newburgh United Methodist Church Members.

9:30 a.m. – 11:00 a.m.: Enter Door #1. Enrollment table will be in the narthex.

Monday, January 19, 2026:

Instructions:

Please form a car line around the building, just as we do for the arrival and dismissal car line. Enter from the northside entrance and circle around to the southside of the building. We do not want cars out on the highway, a double line will be formed and numbers will be handed out if needed. Pull up to Door # 1. Have your Enrollment forms filled out and your payment ready; we will service you from the passenger side of the vehicle.

7:30 a.m. – 11:00 a.m.:

Enrollment for families who currently have a child in the Young 2's & 3's, Older 3's or Pre-K NUMPS program. Current families must have a child enrolled prior to November 1st to be able to register on this date.

12:30 p.m. – 3 p.m.: Enrollment for past NUMPS families and NEW families.

NUMPS Enrollment: 2026-2027 School Year

To Register your student please complete and return to the preschool along with **the Non –Refundable Enrollment Fee (see the cover letter for fee information).** Checks made payable to: NUMPS

Student Name_____ M F Date of Birth_____

Student name used if different from above: _____

Address_____

City/Zip_____ Best Contact Phone #_____

Mother's Email_____ Father's Email_____

Young 2's and 3's

Your child must be 2 years old by August 1, 2026 and eligible until 42 months old.

*You may choose **up to 2 days per week**.*

Class time is 8:45-11:30 a.m.

Monthly Tuition for 1 Day a week = $70/month

Monthly Tuition for 2 Days a week = $140/month

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

Extended Day Program: Tuesday and Thursday - 11:30-3:00

Extended Day Monthly Tuition - 1 Day a week = $80/month * 2 Days a week = $160/month

Who May Attend? – Your child may attend if they are enrolled for a Tuesday and/or Thursday Young 2's & 3's class.

Please check the day(s) you would like to enroll your child in a permanent position for the Extended Day:

☐ Tuesday ☐ Thursday

To enroll for a permanent position, please complete the attached form. Enrollment will be based on first come basis.

NUMPS Enrollment Form

Child's Name_____ Birthday_____ Home Phone_____

Father's Name_____ Cell Phone_____

Father's Employer_____ Work Phone_____

Mother's Name_____ Cell Phone_____

Mother's Employer_____ Work Phone_____

If parents live separately, please list the parent address not listed on the front page

Name_____ Address_____

Child's Medical Information – please include all allergies and other medical conditions_____

Is your child receiving speech, developmental, behavioral, emotional or other services? Yes ☐ No ☐

If yes, please include, provider and services rendered, beginning date and ending date if applicable. This information will help with class placement. _____

Child's Doctor_____ Phone_____

Child's Dentist_____ Phone_____

Hospital Preference_____

Contact information of others who may be contacted in case of emergency if parents cannot be reached

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Please list others who have permission to pick up your child from school other than the parents

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Please list any person(s) who **MAY NOT** pick up your child from school

Name_____ Name _____

Information you feel would be helpful in working with your child – i.e. shyness, speech concerns.

_____

_____

Please list other children in your family. This information will be used in conversation with your child.

_____

NUMPS Young 2's & 3's Extended Day – 11:30-3:00

We will offer an Extended Day Program for **Tuesday and Thursday** Young 2's & 3's students, only. Read on for details about the program.

Who May Attend? – Your child may attend if they are enrolled for a Tuesday and/or Thursday Young 2's & 3's class.

Extended Day Monthly Tuition - 1 Day a week = $80/month * 2 Days a week = $160/month

What your child needs to bring: A lunch – (No Fast Food or food which needs to be warmed or cooked.) A drink should be included with the lunch. An additional snack for the afternoon snack.

To enroll for a permanent position, please complete the form below and return to the preschool office. Enrollment will be based on first come basis.

Your Child's Name_____

Parent's Names _____

Child's Birthday _____ Phone Number_____

Home Address_____

Medical Conditions/ Allergies: _____

Please check the day(s) you would like to enroll your child in a permanent position for the Extended Day:

☐ Tuesday ☐ Thursday

All children are dismissed by 3:00 p.m. If you will need to pick your child up early, please let the office know in advance if possible. Thank you!

What your child's 3.5 hour Extended Day would look like:

11:30-11:45: Classroom Free Play

11:45-12:10 p.m.: Gym/Outdoor Play

12:10 – 12:40: Lunch (Each child will bring their lunch box, with a drink. Lunches will not be refrigerated, nor do we have access to heat any food.)

12:40-1:00: Free play/diapers

1:00-2:00: Rest time (Each child will bring a mat, blanket or larger towel to lay down on for nap time. It will go home to be washed at the end of each week.)

2:00 – 2:20: Snack time (Each child will need to bring a morning **and** afternoon snack.)

2:20 – 2:45: Activity/ Free play/ Potty/Diapers

2:45 – 3:00: Dismissal

Tuition Agreement 2026-2027

This agreement is entered into by the undersigned parent/guardian (referred to as "you" or "your") of the child/children named below and Newburgh United Methodist Preschool (NUMPS) (referred to as "we", "us", "our", or "school") on the terms and conditions set out below:

☐ **OLDER 3's -** Tuesday and Thursday: $150/ month

☐ **OLDER 3's -** Tuesday, Wednesday, and Thursday: $175/month

☐ **PRE-K -** Monday, Wednesday, and Friday: $200/month

☐ **PRE-K -** Monday - Friday: $250/month

☐ **Young 2's & 3's** - 1 Day a week = $70/month * 2 Days a week = $140/month

☐ **Young 2's & 3's Extended Day** = $80/month: ***Tues. only*** * $160/month ***Tuesday and Thursday***

☐ **Extended Enrichment** - 1 Day a week = $70/month * 2 Days a week = $140/month

3 Days a week= $210/month * 4 Days a week = $280/month * 5 Days a week = $350/month

- **Monthly** tuition is due by the **1st of each month, and late after the 5th**. *There will be no tuition credit and/or refund due to closures, scheduled or otherwise.*
- **All payments received after the 5th of each month will be charged a $25.00 late payment fee.**

- Because our program requires us to engage staff based upon the number of children enrolled, we cannot give tuition refunds or vacation credit for days your child is absent.

- If you choose to no longer pay tuition, your child will be un-enrolled and no longer have access to the NUMPS Facebook page. Non-payment may result in legal action.

- A $25.00 fee will be assessed for all NSF checks or other forms of returned payments.

- All fees may be paid by cash, check, money order, or NUMPS website Tuition Tab.

_____

Child/Children's Name(s):

_____

Parent/Guardian Signature Date

_____

Parent/Guardian Signature Date

Updated November 2025

Permissions:

Child's Name_____

Accident or Serious Illness:

In case of accident or serious illness, I request the Program Director to contact me. If I cannot be reached, I hereby authorize the Program Director to make whatever arrangements the circumstances allow.

It is understood and agreed that neither Newburgh United Methodist Preschool (NUMPS) Program Directors are the insurer of my child's' health and safety while he/she is at Preschool functions or engaged in supervised activities, including field trips, inflatables, and/or celebration day activities. I understand it to be my obligation to provide such insurance as I may desire to purchase to protect myself and my child against the costs of sickness and injury.

If the above-named child needs emergency medical treatment, and neither a parent nor the designated family physician can be contacted, consent is hereby granted for such emergency treatment as may be considered necessary in the opinion of the attending physician.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____

Photography Permission:

I also understand that my child's photograph may on occasion be taken during school/classroom activities. In the event I do not want my child's photograph taken, I will provide written notice to the preschool Office. I understand that photographs will be used strictly as mementos for other preschool families and occasionally for presentations made to the congregation of the Newburgh United Methodist Church. Permission for photographs used for the Newburgh United Methodist Church website will be obtained prior to posting the photographs online.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____

Social Media/Facebook Permissions:

☐ Yes, I give permission for my child's picture to be on Facebook.

☐ No, I do not give permission for my child's picture to be on Facebook.

☐ I do not have Social Media.

Information

- We keep our Facebook group private and secure for our current families. Please provide the information below. We also need you to answer ALL the questions when joining the NUMPS group AND your class section group.
- The main group will keep you up to date and be used as our main form of communication. The class section group will have photos of your children during the school year, as well as specific class information.
- **Please return with enrollment paperwork. An email will be sent out in July with links to join the Facebook group for the 2026-2027 school year.**

Child's Name: _____

Child's Class Section: **CHECK**:

- ☐ 5-day AM/PM Pre-K
- ☐ 3-day AM/PM Pre-K
- ☐ 2-day AM/PM Older 3's
- ☐ 3-dayAM/PM Older 3's
- ☐ Y2&3's

Parent/Guardian Facebook Names: _____

_____

If anyone besides the parent/guardian needs access to the Facebook information or will be paying tuition please send an email to numpsdirector@gmail.com or numps82@gmail.com with this information.