Dear Parents,

It is time to prepare for 2027/28 preschool enrollment.

Attached to this letter is an enrollment packet for next school year.

To secure your enrollment you **must:**

1. Complete the enrollment form **and**
2. Attach the appropriate enrollment fee; see box below.

Enrollments without this fee will not be guaranteed.

Enrollment Fees

Cash or Checks (payable to: NUMPS)

$100.00 per child

$150.00 for family enrolling more than one child

Tuition will be due the 1st of each month, payable by cash, check, or online at Numps.org/shop. Late fees of $25.00 will be applied the 6th of the month. The one time Supply & Activity Fee will be $90 per student, payable in August 2027.

Enrollment Dates and Times

Friday, January 15, 2027– Enrollment for current Newburgh United Methodist Church Members.

9:30 a.m. – 11:00 a.m.: Enter Door #1. Enrollment table will be in the narthex.

Monday, January 18, 2027:

Instructions:

Please form a car line around the building, just as we do for the arrival and dismissal car line. Enter from the northside entrance and circle around to the southside of the building. We do not want cars out on the highway, a double line will be formed and numbers will be handed out. Pull up to Door # 1. Have your Enrollment forms filled out and your payment ready; we will service you from the passenger side of the vehicle.

7:30 a.m. – 11:00 a.m.:

Enrollment for families who currently have a child in the Young 2's & 3's, Older 3's or Pre-K NUMPS program. Current families must have a child enrolled prior to November 1st to be able to register on this date.

12:30 p.m. – 3 p.m.: Enrollment for past NUMPS families and NEW families.

- Class options for 3-Day Older 3's and 5-Day Pre-K are limited.
- Make sure to have a second choice selected in case your first choice is unavailable.

NUMPS Enrollment: 2027-2028 School Year

To Register your student please complete and return to the preschool along with a **Non –Refundable Enrollment Fee (see the cover letter for fee information).** Checks made payable to: NUMPS

ALL CHILDREN MUST BE 100% Potty Trained to attend – NO PULL UPS

Student Name_____ M☐ F☐ Date of Birth_____

Address_____

City/Zip_____ Best Contact Phone # _____

Mother's Email_____ Father's Email_____

OLDER 3's - If your child turns 4 between August 1, 2027 and July 31, 2028

Choose One:

☐ Tuesday and Thursday: 9 – 11:30 a.m. @ $175/ month

☐ Tuesday and Thursday: 12:30 – 3:00 p.m. @ $175/month

☐ Tuesday, Wednesday, and Thursday: 9 – 11:30 a.m. @ $200/month

☐ Tuesday, Wednesday, and Thursday: 12:30 – 3:00 p.m. @ $200/month

The 3-day options have extremely limited enrollment!

PRE-K - If your child turns 5 between August 1, 2027 and July 31, 2028

Choose One:

☐ Monday, Wednesday, and Friday: 9 – 11:30 a.m. @ $200/month

☐ Monday, Wednesday, and Friday: 12:30 – 3:00 p.m. @ $200/month

☐ Monday – Friday: 9 – 11:30 a.m. @ $250/month

☐ Monday – Friday: 12:30 – 3:00 p.m. @ $250/month

The 5-day options have extremely limited enrollment!

Extended Enrichment Program: Monday-Friday AM 8:50-11:30 (Lunch 11:30-12:20 PM) 12:20 -2:50
They will be in the Extended Enrichment classroom when they are not in their preschool classroom.

Extended Enrichment Monthly Tuition - 1 Day a week = $70/month **2 Days a week** = $140/month
3 Days a week= $210/month **4 Days a week** = $280/month **5 Days a week** = $350/month

Who May Attend? – Your child may attend on any day they are enrolled for preschool.

Please check the day(s) you would like to enroll your child in a permanent position for the Extended Day:

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

To enroll for a permanent position, please complete the attached form. Enrollment will be based on first come basis.

NUMPS Enrollment Form

Child's Name_____ Birthday_____ Home Phone_____

Father's Name_____ Cell Phone_____

Father's Employer_____ Work Phone_____

Mother's Name_____ Cell Phone_____

Mother's Employer_____ Work Phone_____

If parents live separately, please list the parent address not listed on the front page

Name_____ Address_____

Child's Medical Information – please include all allergies and other medical conditions_____

Is your child receiving speech, developmental, behavioral, emotional, or other services? Yes ☐ No ☐

If yes, please include, provider and services rendered, beginning date and ending date if applicable. This information will help with class placement. _____

Child's Doctor_____ Phone_____

Child's Dentist_____ Phone_____

Hospital Preference_____

Contact information of others who may be contacted in case of emergency if parents cannot be reached

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Please list others who have permission to pick up your child from school other than the parents

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Name_____ Relationship _____Phone_____

Please list any person(s) who **MAY NOT** pick up your child from school

Name_____ Name _____

Information you feel would be helpful in working with your child – i.e. shyness, speech concerns.

_____

_____

Please list other children in your family. This information will be used in conversation with your child.

_____

Extended Enrichment - Lunch Bunch

We will offer an Extended Enrichment class on Monday – Friday for children enrolled in the NUMPS Preschool program. Read on for details about the program.

Who May Attend? – Your child may attend on ***any day they are enrolled*** for preschool. This is an extension of the classroom learning environment; same daily concepts taught through different activities by a different teacher. This is not daycare and there will be structure in the classroom.

Monthly Tuition - 1 Day a week = $70/month **2 Days a week** = $140/month
3 Days a week= $210/month **4 Days a week** = $280/month **5 Days a week** = $350/month

What your child needs to bring: A lunch – No Fast Food or food which needs to be warmed or cooked. A drink should be included with the lunch. A snack will not usually be served during Extended Enrichment. History indicates that when a snack is served the students did not eat their lunch very well. Your child will receive their regular snack during their preschool class snack time.

First Day – Wednesday, August 11th.

Schedule – The Extended Enrichment will operate on a similar schedule to that of the Preschool. There may be occasional days when the preschool schedule will force the cancellation of the Extended Enrichment. These dates will be announced in advance.

To enroll for a permanent position, please complete the form below and return to the preschool office. Enrollment will be based on a first come basis. For Drop-In enrollment, contact the preschool office to determine if space is available prior to the day needed.

Your Child's Name_____

Please check the class your child is attending: ☐ Older 3's AM ☐ Older 3's PM ☐ Pre-K AM ☐ Pre-K PM

Parent's Name_____

Child's Birthday_____

Home Address_____

Phone Numbers_____

Medical Conditions/ Allergies: _____

_____

Please check the day(s) you would like to enroll your child in a permanent position for Extended Enrichment:

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

You may drop your child off at regular arrival time of 8:50 a.m. for Morning Extended Enrichment.

Your child may be picked up beginning at 2:50 p.m. for Afternoon Extended Enrichment. All children dismissed by 3:00 p.m.

If you will need to pick your child up early, please let the office know in advance if possible. Thank you!

Permissions:

Child's Name_____

Accident or Serious Illness:

In case of an accident or serious illness, I request the Program Director to contact me. If I cannot be reached, I hereby authorize the Program Director to make whatever arrangements the circumstances allow.

It is understood and agreed that neither Newburgh United Methodist Preschool (NUMPS) Program Directors are the insurer of my child's health and safety while he/she is at Preschool functions or engaged in supervised activities, including field trips, inflatables, and/or celebration day activities. I understand it to be my obligation to provide such insurance as I may desire to purchase to protect myself and my child against the costs of sickness and injury.

If the above-named child needs emergency medical treatment, and neither a parent nor the designated family physician can be contacted, consent is hereby granted for such emergency treatment as may be considered necessary in the opinion of the attending physician.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____

Field Trip Permission:

I hereby grant permission for my child to attend all field trips scheduled through the school year. I understand that transportation will be provided by licensed public-school buses. I also understand that advance notice will be given for all field trips. Notice will be given on the classroom calendars and monthly newsletters. I understand in order for my child to attend field trips scheduled by Newburgh United Methodist Preschool, my child is required to ride school provided transportation to and from the field trip.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____

Photography Permission:

I also understand that my child's photograph may on occasion be taken during school/classroom activities. In the event I do not want my child's photograph taken, I will provide written notice to the preschool Office. I understand that photographs will be used strictly as mementos for other preschool families and occasionally for presentations made to the congregation of the Newburgh United Methodist Church. Permission for photographs used for the Newburgh United Methodist Church website will be obtained prior to posting the photographs online.

Father's Signature _____ Date _____

Mother's Signature _____ Date _____

Social Media/Facebook Permissions: Closed Facebook Group for Current Families Only

☐ Yes, I give permission for my child's picture to be on Facebook.

☐ No, I do not give permission for my child's picture to be on Facebook.

☐ I do not have social media.

Tuition Agreement 2027-2028

This agreement is entered into by the undersigned parent/guardian (referred to as "you" or "your") of the child/children named below and Newburgh United Methodist Preschool (NUMPS) (referred to as "we", "us", "our", or "school") on the terms and conditions set out below:

☐ **OLDER 3's -** Tuesday and Thursday: $175/ month

☐ **OLDER 3's -** Tuesday, Wednesday, and Thursday: $200/month

☐ **PRE-K -** Monday, Wednesday, and Friday: $200/month

☐ **PRE-K -** Monday - Friday: $250/month

☐ **Young 2's & 3's** - 1 Day a week = $70/month * 2 Days a week = $140/month

☐ **Young 2's & 3's Extended Day** = $80/month: ***Tuesday or Thursday*** * $160/month ***Tuesday and Thursday***

☐ **Extended Enrichment** - 1 Day a week = $70/month * 2 Days a week = $140/month
3 Days a week= $210/month * 4 Days a week = $280/month * 5 Days a week = $350/month

- **Monthly** tuition is due by the **1st of each month, and late after the 5th**. *There will be no tuition credit and/or refund due to closures, scheduled or otherwise.*
- **All payments received after the 5th of each month will be charged a $25.00 late payment fee.**
- Because our program requires us to engage staff based upon the number of children enrolled, we cannot give tuition refunds or vacation credit for days your child is absent.
- If you choose to no longer pay tuition, your child will be un-enrolled and no longer have access to the NUMPS Facebook page. Non-payment may result in legal action.
- A $25.00 fee will be assessed for all NSF checks or other forms of returned payments.
- All fees may be paid by cash, check, money order, or online at Numps.org/shop.

_____
Child/Children's Name(s):

_____
Parent/Guardian Signature Date

_____
Parent/Guardian Signature Date

Updated October 2026



Information

- We keep our Facebook group private and secure for our current families. Please provide the information below. We also need you to answer ALL the questions when joining the NUMPS group AND your class section group.

- The main group will keep you up to date and be used as our main form of communication. The class section group will have photos of your children during the school year, as well as specific class information.

- **An email will be sent out by July with links to join the Facebook group for the 2027-2028 school year.**

Child's Name: _____

Child's Class Section: **CHECK**:

- ☐ 5-day AM/PM Pre-K
- ☐ 3-day AM/PM Pre-K
- ☐ 2-day AM/PM Older 3's
- ☐ 3-dayAM/PM Older 3's
- ☐ Y2&3's

Parent/Guardian Facebook Names: _____

_____

If anyone besides the parent/guardian needs access to the Facebook information or will be paying tuition please send an email to numpsdirector@gmail.com or numps82@gmail.com with this information.

NUMPS Field Trip Form: This is NOT a duplicate, please fill out.

Child's Name_____ Birthday_____

Child's Address_____ Home Phone_____

Father's Name_____ Emergency Contact Number_____

Mother's Name_____ Emergency Contact Number_____

Contact information of others who may be contacted in case of emergency if parents cannot be reached

Name_____ Phone_____

Name_____ Phone_____

Please list others who have permission to pick up your child from school other than the parents

Name_____ Phone_____

Name_____ Phone_____

Name_____ Phone_____

Name_____ Phone_____

Please list any person(s) who MAY NOT pick up your child from school

Name_____ Name_____

Child's Medical Information – please include all allergies and other medical conditions

_____

_____

Medications taken by the child – please include name of medication and dosage

_____

_____

Child's Doctor_____ Phone_____

Child's Dentist_____ Phone _____

Hospital Preference_____